

## **Window & Vent Maintenance Checklist**

1. Open windows daily for fresh air
2. Clean window tracks and frames monthly
3. Check window seals and locks for tight closure
4. Test bathroom and kitchen extractor fans
5. Dust or wash vent covers regularly
6. Inspect for mold or mildew around vents
7. Ensure furniture is not blocking wall vents
8. Use dehumidifier or air purifier if needed